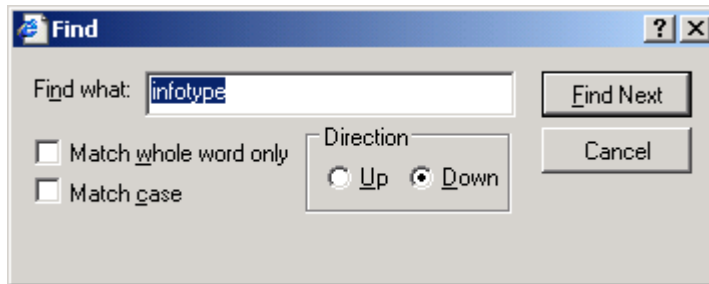


Finding the information you want on the HR Bulletin Board

You can search for specific text on this page:

1. Click the **Edit** menu, then click **Find (on this page)**.
2. In the **Find what:** area, type the word or phrase that pertains to the information you want to locate.



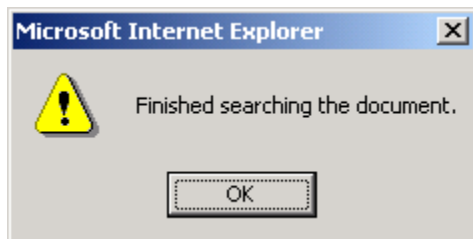
Note: Choose either the Up or Down radio button located in the Direction box. These buttons allow you to scan articles in the direction of your choice.

3. Click **Find Next** to move through articles that have been identified with your selected text.

Note: If the text you selected is not found on this page, the message **Finished searching the document** will appear. Click **OK** to exit.

4. When you locate the information needed, click **Cancel** to end the search.

Note: Once all articles have been searched for your selected text, the following message will appear.



5. Click **OK** to end.